



KAY IVEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
RSA UNION BUILDING
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LYNN T. BESHEAR
COMMISSIONER

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT POSITION
EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE:	MH Interpreter I	NUMBER:	17-45
JOB CODE:	B8500	DATE:	October 27, 2017
SALARY RANGE:	75 (\$41,258.40 - \$62,529.60)	PCQ#:	8846200
JOB LOCATION:	Administrative Base: Department of Mental Health RSA Union Building 100 North Union Street Montgomery, Alabama 36130-1410	Work Location: Bryce Hospital 1651 Ruby Tyler Parkway Tuscaloosa, AL 35404	

MINIMUM QUALIFICATIONS: Graduation from a recognized Interpreter Training Program.

NECESSARY SPECIAL REQUIREMENT: Must be permitted or permit eligible by the Alabama Licensure Board of Interpreters and Translators. Must be able to acquire a license by the Alabama Licensure Board of Interpreters and Translators within 36 months of hire. Individuals in this position must pass the Sign Language Proficiency Interview (SLPI) at and Advanced or higher level. Must have a valid driver's license to operate a vehicle in the State of Alabama.

KIND OF WORK: This is responsible entry level work in the Office of Deaf Services (ODS) at Bryce Psychiatric Hospital. This individual will work with individuals who are deaf or hard of hearing, and who are either patients of Bryce Hospital or consumers of the regional community with severe mental illness, to assist them with returning to the community or more independent levels of functioning and avoiding inappropriate treatment. This individual will also interpret for staff of Bryce Hospital who are deaf or hard of hearing. Coordinates interpreting services for the facility or regional community and provides timely monitoring of interpreter invoices by providers. Participates in training as it relates to Mental Health, Deafness, and Interpreting to increase knowledge of issues relating to deaf individuals within mental health settings. Assists with Communication Assessments required by the program standards. Participates in regular meetings with supervisor, MH Interpreters, and/or Visual Gestural Specialists to increase language competencies and prepare for national certification/state licensure. Work may be performed in a variety of settings. Clinical supervision will be provided under the direction of a licensed MH Interpreter.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Knowledge of American Sign

Language. Knowledge of the function of a professional interpreter and Interpreting Code of Professional Conduct. Knowledge of deafness and deaf culture. Knowledge of telecommunication devices and their use. Ability to interpret between staff and consumers using a variety of dialects and fluency levels. Ability to communicate effectively both orally and in writing. Ability to utilize a computer, internet resources, and various software packages. Ability to work a flexible work schedule to include nights and/or weekends as needed.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their education, training, and experience and should provide adequate work history identifying experiences related to duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screenings and security clearance will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification) which may be obtained from this office, other Department of Mental Health Facility Personnel Offices, or visit our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications should be returned to Human Resource Management, Department of Mental Health, P.O. Box 301410, Montgomery, Alabama 36130-1410 or RSA Union Building, 100 North Union Street, Montgomery, Alabama 36104. Copies of License/Certifications should be forwarded with your application. An official copy of academic transcripts is required and must be forwarded by the school, college, or university to the personnel office at the above address.

DEADLINE: Until filled